



MEMORANDUM

TO: Mayor and Council

FROM: Rosie Truelove, Interim Director

DATE: September 25, 2017

SUBJECT: Clarification Memo for Item #26 – Negotiation and Execution of a One Year Contract with Family Eldercare

The September 28th City Council agenda includes an item for the Mayor and Council's consideration to authorize the negotiation and execution of a one-year contract with Family Eldercare, Inc. to fund and administer the Senior Services Program.

In the Additional Backup Information section, it states the following, "Services to be provided by Family Eldercare under the contract include: guardianship services to assist at least 32 clients, and bill payer services to assist at least 243 clients."

NHCD would like to clarify to Mayor and Council that Family Eldercare proposes to serve a total of 275 clients under one single program – bill payer services. Accordingly, this section should read ""Services to be provided by Family Eldercare under the contract include bill payer services to assist at least 275 clients."

It is important to note that the total number of clients served and the total contract amount are unchanged.

xc: Elaine Hart, Interim City Manager
Jannette Goodall, City Clerk
Anne Morgan, City Attorney